

PRIVATE MUSIC LESSON PROGRAM

Fort Bend Independent School District's Department of Fine Arts has an approved private music lesson program, which occurs before, during, and after regular school-day hours using the following guidelines:

1. Students may take one music lesson per week for a fee not to exceed \$23.00 for experienced teachers, \$20.00 for inexperienced teachers, and \$12.00 for high school students teaching middle school students. A fee not to exceed \$25.00 may be charged by private instructors offering weekly private music lessons in "hard-to-fill" positions, as defined by the Director of Fine Arts.
2. Private music lessons occurring during the regular school-day hours will be 25-30 minutes in length. Private music lessons occurring outside of regular school-day hours will be 30 minutes in length.
3. Private instructors shall include university students, music instructors, professional musicians, or staff members. Staff members are not permitted to offer private music lessons for a fee to students enrolled in the program at the school where they are employed; however, they may teach students from another Fort Bend ISD school outside of regular work hours. Regular teacher work hours are defined as follows: High School, 7:30 AM—2:45 PM; Middle School, 8:55 AM—4:10 PM.
4. Private music lesson times will be assigned to students on a first come, first served basis, with no regard to ability. Students may request lesson times and private instructors will make every effort to accommodate student requests when scheduling lessons; however, specific lesson times cannot be guaranteed.
5. Students are not required to take private music lessons; however, if they desire to do so, every effort will be made to find a qualified private instructor for them.
6. No private music lessons will be scheduled during school holidays.
7. All private instructors first must meet with the campus program director and be vetted prior to teaching private music lessons to any students at any FBISD campus.
8. Each year, all private instructors teaching in Fort Bend ISD schools must complete an online Criminal History Application, a Private Instructor Information Form, pay a \$20 Private Lesson Instructor Administrative Fee, and provide proof of liability coverage. (Liability limits must be at least \$1 million and the policy must extend coverage for sexual misconduct; the insurer must carry an AM Best Rating of "A-VII" or greater.) The forms, fee, and proof of liability insurance must be submitted to the campus program director and forwarded to the Director of Fine Arts before the private instructor is permitted to begin teaching private music lessons to any FBISD student in either a face-to-face or an online format.
9. A District professional employee or an adult volunteer will supervise the music area and be accessible to both students and private instructors when private music lessons are being taught.
10. Any questions or problems regarding private music lessons should be brought directly to the campus program director and the Director of Fine Arts, 281-634-1124.
11. This program may be terminated at the discretion of the Superintendent of Schools.